Public Safety Interoperable Communications Office (PSIC)
Multiple Projects Updates
May, 2013

Key Upcoming Events

- **2013 Arizona Statewide Communications Tabletop (TTX)**
  June 26, 2013
  Arizona Division of Emergency Management
  5636 E McDowell Rd
  Allen Readiness Bldg 5260 – Main Hall
  Phoenix, AZ 85008
  RSVP Requested – Nichole Fortson (nichole.fortson@azdema.gov)

- **Yavapai County TICP Kickoff Workshop**
  July 8, 2013 – 12:00 – 2:00 PM
  Central Yavapai County Regional Training Academy
  601 E. Valley Road
  Prescott Valley, AZ 86314

- **July 16-19, 2013: 33rd Annual Law Enforcement Pow-Wow**
  The July PSCC meeting will once again be held in Flagstaff, AZ in conjunction with the annual Law Enforcement Pow-Wow:
  July 16, 2013 - 1:00 PM - 3:00 PM
  Little America Hotel
  2515 E. Butler Avenue
  Flagstaff, Arizona

- **Gila County, Graham County & Greenlee County TICP Kickoff Workshop**
  July 31, 2013 – 12pm to 2pm
  Graham County General Services Building – Assembly Room
  921 W. Thatcher Boulevard
  Safford, AZ 85546

2013 Technical Assistance (TA) Updates:

- OP-TTX: The Coconino County Tabletop Exercise (TTX) After Action Report (AAR) was reviewed with agencies from Coconino County on March 26, 2013. A final version of the AAR was then distributed to the Coconino County Emergency Manager and the point of contact for participating agencies. For additional information see the *Training & Exercise* section below.

- OP-MCVS: Mobil Communications Vehicle (MCV) Support: Arizona was awarded a TA to develop detailed Standard Operating Procedures (SOP) and Concept of Operations Plans (CONOPS) for the State MCV's (Toads, Bullfrog). Data collection and document drafting is in progress. For additional information see the *Training & Exercise* section below.

- TRG-COMT: Arizona offered an All Hazards Communications Unit Technician (COMT) Class in Flagstaff, on April 22-26, 2013 as part of a TA award. 16 students participated in the week long class. For additional information see the *Training & Exercise* section below.

- ENG-BRDBND: The PSIC office has been awarded support for Public Safety Broadband planning efforts. The Wireless Broadband Systems Support TA will provide assistance with outreach, planning, and data collection efforts. We have received the initial data collection snapshot (mapping data of statewide Public Safety Anchor

Institutions, Critical Infrastructure Sites, etc.) and will be working with the Office of Emergency Communications (OEC) to refine the data to prepare for a statewide planning workshop in the Sep-Oct timeframe.

- The Navajo Nation has been offered a Technical Assistance award from the Office of Emergency Communications (OEC). The PSIC Office participated in a discussion led by OEC with the Navajo Nation Department of Emergency Management to determine which Technical Assistance offering they would participate in. The PSIC Office has offered to assist OEC and the Navajo Nation where applicable with this project.

Governance (SCIP Initiatives #1 - 3)

- CASM & TICP's:
  - Upcoming TICP Workshops:

County	Kickoff Workshop	Development Workshop	Location
Yavapai	July 8, 2013	August 7, 2013	Prescott
Gila, Graham Greenlee	July 31, 2013	September 24, 2013	Safford

  - Santa Cruz County held a TICP Development Workshop on April 17, 2013; and received their TICP for final review and county approval on May 29th.
  - Apache and Navajo Counties held a joint TICP Development Workshop on March 25, 2013; and received their TICP for final review and county approval on May 14th.
  - The Arizona Central Region (Phoenix UASI) TICP Update & ACR-FOG Development – The TICP update and the ACR-FOG are nearly complete and just need some local jurisdiction edits. Options for publication of the ACR-FOG are being reviewed.
  - PSIC is creating a state-level TICP to include federal and state-owned communications assets available for deployment statewide, which will be provided to all Arizona counties upon its initial completion. For more information, contact Karen Allen at Karen.Allen@azdoa.gov.
  - The PSIC Office is providing CASM templates and requesting additional data from agencies not currently listed in CASM. In addition, we are requesting verification / data updates from all agencies with data currently in CASM.
  - By the end of 2013, all counties within Arizona will have a TICP.

- National Broadband Planning and Preparation:
  - The PSIC Office submitted Arizona's SLIGP grant request on March 19, 2013, with grant funds expected to be awarded by mid-July 2013.

    On May 7, 2013 we received an initial "Request for Clarification" from NTIA detailing specific information or updates that were required. In addition, we were requested to revise our budgets to reflect revised dollar amounts due to sequestration. We returned our revised submission to NTIA on May 14, 2013. On May 20, 2013 we received a second request from the Budget Review Team asking further questions and requesting additional details. We returned our second revised submission to NTIA on June 10, 2013.
  - May 14-16, 2013 – Michael Britt of the PSIC Office attended the collocated events of the Association of Public-Safety Communications Officials (APCO) Broadband Summit and the National Public Safety Telecommunications Council (NPSTC) quarterly meeting both in Washington, DC.
  - May 15, 2013 – NASCIO held a conference call for the NASCIO Public Safety Broadband Working Group with the following agenda:

    Welcome, Roll Call & Meeting Summary Approval

    Public Safety Broadband Network / FirstNet Update

    FirstNet's Public Safety Advisory Committee (PSAC) overview from Heather Hogsett, NGA

    Discussion on FirstNet presentation at NASCIO D.C. Fly-In

    Other Business / Adjournment

- On May 29-30, 2013 in San Francisco, CA the National Governors Association and FirstNet organized a regional workshop for FirstNet to consult with Western states on the development of the NPSBN. The workshop was designed to assist Arizona and other states in preparing for the SLIGP grant and ultimately the deployment of the network. The workshop was a "listening tour" for FirstNet to hear directly from participants, share their vision for FirstNet, address common misconceptions, and answer questions. This regional workshop is the first of many workshops that will occur in conjunction with the State and Local Implementation Grant Program (SLIGP). Arizona Participants:

  Justin Turner, Deputy SWIC, PSIC Office

  Michael Britt, PhD, Project Manager, PSIC Office

  Kevin Rogers, Manager, Wireless Systems Bureau, Department of Public Safety

  Luke Johnson, Director Emergency Response, Ft Mojave Indian Tribe

  Steven Campbell, Chief of Police, El Mirage Police Department

  Greg Wilkinson, City Administrator, City of Yuma

- For more information on Broadband issues, contact Michael Britt at Michael.Britt@azdoa.gov.

SOPs (SCIP Initiative #4)

- In December, the Office of Emergency Communications (OEC) awarded Arizona a Technical Assistance (TA) grant for OP-MCVS: Mobil Communications Vehicle (MCV) Support. The goal of this TA is to develop detailed Standard Operating Procedures (SOP) and Concept of Operations Plans (CONOPS) for Arizona's State MCV's (Toads, Bullfrog). PSIC, ADEM and OEC met in January for data gathering for the SOP. PSIC, ADEM, Toad handlers and OEC met again in March to review the SOP and provide feedback and updates to this document. Additional conference calls have occurred to complete the Toad document. It is in final OEC review and will be distributed once it is completed. In addition, it will be made available to local agencies for their customization and use with their MCV's. Final meetings are occurring to complete the Bullfrog SOP.

  As a result of this TA, a secondary project has emerged. Arizona – ADEM and PSIC – will participate in a beta test for OEC to create a video version of the SOPs. Videos will be created to show how each piece of equipment is deployed, utilized and shut down. The videos will be put together in a similar fashion to the written SOP. This project is to determine if it is feasible to offer the video SOP as a future Technical Assistance grant program.

- Regional Communications Systems Connection (RCSC) Project Status:
  - Executive summary and technical timeline – complete
  - Multi-agency IGA: RWC, TRWC, DPS and YRCS have approved the IGA. Maricopa County and PC-WIN can sign on as they become operational with their new Regional Systems - complete
  - Operational Supplement - complete
  - Multi-agency SOP: may need to be re-visited/finalized once the build-out is finished - complete
  - Pilot test with DPS and YRCS – complete and successful
  - Deployment Schedule – being developed in conjunction with Thompson Peak build out – nearing completion

Technology (SCIP Initiatives #5 - 9)

- Narrowbanding: As of January 1, 2013, all agencies still operating in wideband mode who have not received a waiver from the FCC may be in violation of the Commission's rules and could be subject to FCC enforcement action, which may include admonishment, monetary fines, or loss of license. Some Arizona agencies, such as Pima County, have received waivers from the FCC for a designated time-frame, allowing additional time to narrowband or move off of existing VHF/UHF systems.

- Arizona Interagency Radio System (AIRS) (Initiative #5):
  - In order to make AIRS an increasingly effective statewide interoperable communications resource, the PSIC Office recently sent a letter to all Arizona public safety agencies who our records indicated had not yet signed the AIRS Memorandum of Understanding (MOU) with the Department of Public Safety (DPS). Agencies and organizations wishing to operate on AIRS must sign an MOU with DPS, which holds the licenses for AIRS frequencies.
  - A list of agencies who have signed the AIRS MOU is now available on the PSIC Office website at: http://www.azpsic.gov/library/airs/airs_user_list.pdf

- Support of Regional Communication Systems (Initiative #6) – YRCS BIDP:

  o The Yuma countywide TICP was updated through a BIDP technical assistance award. Material from the updated TICP, which was approved by the YRCS Council in August of last year, is being used to develop a Tactical Interoperable Field Operations Guide (TICFOG). The Yuma TICFOG was approved by the YRCS Board in May.

  o A Technical Assistance (TA) grant has been approved for a Communications Focused Functional Exercise. The exercise is intended to evaluate the updated TICP for effectiveness and allow Yuma County and other YRCS participating agencies to demonstrate their ability to use regional communications assets in a large-scale incident scenario through simulated movement of personnel and equipment. Planning meetings for the Exercise have been scheduled for this summer and the exercise will be complete by the end of 2013.

  o For more information contact Stephen Holland, Assistant IT Director of Telecommunications with the City of Yuma at Stephen.Holland@yumaaz.gov.

- State Agency Operability in support of Interoperability (Initiative #9) – The RICO Project is progressing:

  o Five of six sites have been activated. DPS has installed equipment at the final site, Bernardino Mountain. While power is still an issue at this site, DPS will install the trunk suite in a low power and/or limited channel capacity by June 30th.

  o Yuma has scheduled to meet on site with six of the pre-determined agencies in June to determine what will be required to install the equipment. ADEM has already received their equipment and will be installing it themselves. Two agencies, Tohono O'odham Nation Police Dept and Pinal County Sheriff are still undecided on participation.

  o A Memorandum of Understanding (MOU) and a draft Standard Operating Procedure (SOP) for identified agencies to utilize the Southeastern Arizona Communications Center Talk Group have been developed.

  o Letters of interest were sent out to pre-determined agencies with an invitation to sign the MOU and accept/install the free equipment. Interested agencies have met with the PSIC office to update the SOP.

  o For more information, contact Karen Allen at Karen.Allen@azdoa.gov or Stephen Holland, Assistant IT Director of Telecommunications with the City of Yuma at Stephen.Holland@yumaaz.gov.

Training & Exercise *(SCIP Initiatives #10 & 11)*

- Coconino County Tabletop Exercise (TTX) – On February 19, 2013, OEC and Coconino County conducted a Communications-Focused Tabletop Exercise involving over 60 participants from agencies around the county. The TTX was designed to evaluate communications plans, policies, and procedures, and to assess communications systems needed to prevent, respond to, and recover from an emergency incident scenario. An After Action Report was reviewed on March 26 with stakeholders to celebrate successes and discuss identified gaps in communications. The After Action Report was provided to the County Emergency Manager, Robert Rowley, for distribution. For more information, contact Deputy SWIC Justin Turner at Justin.Turner@azdoa.gov or Robert Rowley, Coconino County Emergency Manager at RRowley@coconino.az.gov.

- Arizona Regional All-Hazards Communications Unit Recognition: The 2013 Annual Meeting for the NIMS-CU Workgroup was held on May 9, 2013, as prescribed in the Workgroup's policies and procedures. The purpose of the meeting was to review and update the AZ Regional All-Hazards COML Training and Recognition Program policies and procedures as necessary, under the direction of the SIEC. The documents were discussed and no suggestions for changes were made. Please see the attached NIMS-CU Workgroup Update.

  o 1 candidate was granted recognition by the Workgroup as an Arizona Regional All-Hazards COML:
    - Gregory Peters, Pima County Office of Emergency Management and Homeland Security
  o 3 candidates were granted recognition by the Workgroup as Arizona Regional All-Hazards COMTs:
    - Dave Collett, City of Peoria
    - Jerry Justus, AZ division of Emergency Management
    - Ron Parks, Chandler Police Department

  As of May 2013: 23 individuals representing agencies from 6 counties have been granted recognition as either an Arizona Regional All-Hazards COML (20) or COMT (4) (one individual is recognized for both) and are listed on the Communications Unit Resource List (online at: www.azpsic.gov\library\coml).

- All-Hazards Communications Unit Training:

- - Five COML Training Courses were conducted around the state in April and May, 2013 as follows:
    - Tucson, AZ (ERMA Event # 1002444) April 30 - May 2, 2013 – 8 AM to 5 PM
    - Casa Grande, AZ (ERMA Event # 1002544) May 6 - 8, 2013 – 8 AM to 5 PM
    - Phoenix, AZ (ERMA Event # 1002545) May 10 - 12, 2013 – 8 AM to 5 PM
    - Prescott, AZ (ERMA Event # 1002546) May 13 - 15, 2013 – 8 AM to 5 PM
    - Globe, AZ (ERMA Event # 1002547) May 14 - 16, 2013 – 8 AM to 5 PM

  - Two All-Hazards COMT courses were conducted as follows:
    - Coconino County – Monday, April 22 through Friday, April 26, 2013
    - Yuma County – Monday, April 29 through Friday, May 3, 2013

- ADEM 2013 State-Wide Exercise: Critical Infrastructure Seminar. Each year the Arizona Division of Emergency Management conducts a Statewide Exercise (SWE). The scenario for the 2013 Arizona SWE will simulate an extended power outage over multiple weeks. A scenario of this magnitude and the cascading effects cannot be exercised in one day, so this year there will be a series of exercises building up to the November 6, 2013 STARTEX. The *Arizona Statewide Communications Tabletop* occurring on *June 26, 2013* will be a facilitated discussion with the intended outcome to be for all participants to identify strengths and potential communication gaps within their agency's plan.

Usage & Outreach *(SCIP Initiative #12)*

Recent Activities

April 16, 2013 – PSCC Meeting (Phoenix)
April 17, 2013 – Santa Cruz TICP Development Workshop
April 22-26, 2013 – All-Hazards Communications Technician (COMT) Course - Flagstaff
April 25, 2013 – ADEM 2013 State-Wide Exercise: Critical Infrastructure Seminar
April 29-May 3, 2013 – All-Hazards Communications Technician (COMT) Course – Yuma
April 30-May 2, 2013 – All-Hazards Communications Unit Leader (COML) Course - Tucson
May 12-14, 2013 – APCO Broadband Summit (Washington D.C.)
May 14-16, 2013 – NPSTC Quarterly meeting (Washington D.C.)
May 21, 2013 – SIEC Meeting (Tucson) - CANCELLED
May 21-23, 2013 – Intl. Assoc. of Chiefs of Police - Law Enforcement Information Mgt Training & Expo (Scottsdale)
May 22-23, 2013 – AZ Digital Government Summit (Phoenix)
May 27, 2013 – State Holiday (Memorial Day)

Upcoming Key Dates

June 4-5, 2013 – Essentials of Community Cyber Security & The EOC's Role in Community Cyber Security
June 4-6, 2013 – PSCR 2013 Public Safety Broadband Stakeholder Conference (Boulder, CO)
June 4-7, 2013 – National Homeland Security Conference
June 11: 2013 Homeland Security Information Seminar for Tribes
June 10-11, 2013 – BIDP Workshop (Washington, D.C.)
June 15-17, 2013 – Annual National Emergency Number Association Conference and Expo (Charlotte, NC)
June 26, 2013 – 2013 Arizona Statewide Communications Tabletop (TTX)
July 4, 2013 – State Holiday (Independence Day)
July 7-9, 2013 – Arizona APCO-NENA Training Conference (Litchfield Park)
July 8, 2013 – Yavapai County TICP Kickoff Workshop
July 16, 2013 – PSCC Meeting (Flagstaff)
July 31, 2013 – Gila, Graham, Greenlee TICP Kickoff Workshop (Safford)
August 7-8, 2013 – AESA Annual Conference
August 8, 2013 – Southwest Border Communications Working Group – San Diego

2013 PSCC Meeting Schedule
Unless otherwise noted, all 2013 PSCC Meetings will be held from 1 PM - 3 PM in the Arizona Department of Administration 3rd floor conference room. Additional information is available on the specific meeting page.

Tuesday, July 16 - Flagstaff, AZ
Tuesday, September 17 - Tucson, AZ
Tuesday, November 19

Sign up for the PSIC Office e-mail list to receive the latest news, updates, & meeting announcements: http://www.azpsic.gov/news

2013 SIEC Meeting Schedule
Unless otherwise noted, all 2013 SIEC Meetings will be held from 10 AM - 12 PM in the Arizona Department of Administration 3rd floor conference room. Additional information is available on the specific meeting page.

Tuesday, August 20
Tuesday, October 15

NIMS-CU Workgroup Update:
AZ Regional All-Hazards Communications Unit Recognition Program

2013 Annual Meeting

As prescribed in the Workgroup's policies and procedures, the Annual Meeting was held on May 9, 2013:

- The purpose of the meeting was to review and update the AZ Regional All-Hazards COML Training and Recognition Program policies and procedures as necessary, under the direction of the SIEC. The documents were discussed and no suggestions for changes were made.

Application Review Meeting

The Workgroup convened on May 9, 2013 for an Arizona Regional All-Hazards COML Application Review Meeting:

- As required, a minimum of 3 Workgroup members actively participated in each candidate-related action.

- 4 applications that had been received by the PSIC Office and distributed prior to the meeting were considered individually.

- Taskbooks were evaluated by the Workgroup based on the number, depth and complexity of the incidents/events listed.

Meeting Results:
- 1 candidate was granted recognition by the Workgroup as an Arizona Regional All-Hazards COML:
    - Gregory Peters, Pima County Office of Emergency Management and Homeland Security
- 3 candidates were granted recognition by the Workgroup as Arizona Regional All-Hazards COMTs:
    - Dave Collett, City of Peoria
    - Jerry Justus, AZ division of Emergency Management
    - Ron Parks, Chandler Police Department

- A letter confirming recognition as an Arizona Regional All-Hazards COMLs/COMTs was sent to each candidate and copied to their Agency Certifying Official.

- The individuals were added to the Arizona Regional All-Hazards Communications Resource List, which is posted on the PSIC Website at: http://www.azpsic.gov/library/coml/. Currently, 23 individuals from 5 counties have been granted recognition. (With one individual holding both COML and COMT recognition.)

Next Steps:
- The PSIC Office will continue to review submitted application materials for completeness and distribute them to the Workgroup for consideration.

- Complete application materials are due to the PSIC Office at least 1 week prior to the Application Review Meeting to be included for consideration.

- If complete application materials have been received, the next Application Review Meeting will occur approximately 2 weeks prior to the August 20, 2013 SIEC meeting.